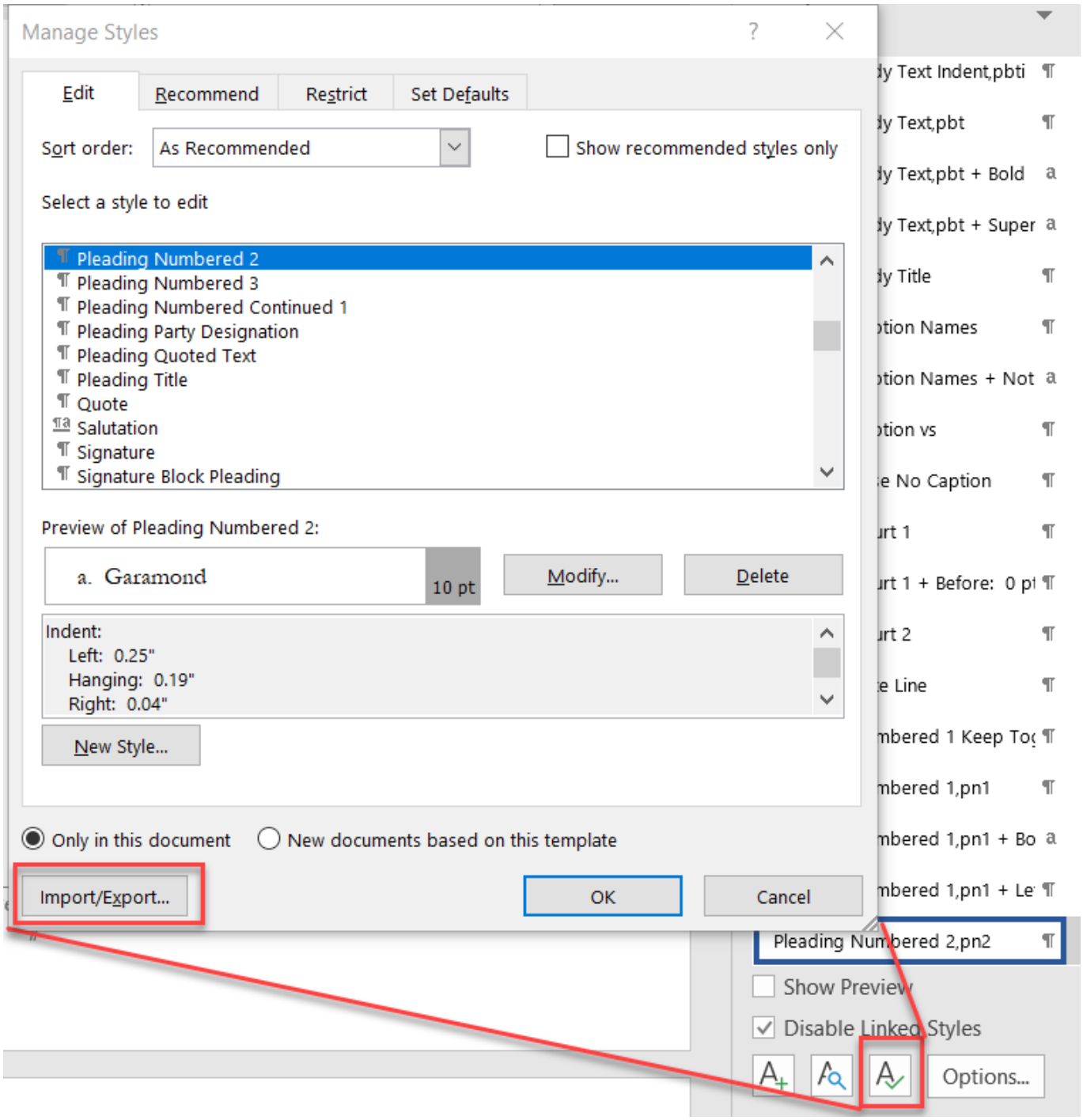
Searching For Word Docs On Mac By Date



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Although the search is not limited to your documents library, any Word files located there are found quicker, since library contents are indexed by default in Windows 7.. e Find, in a Word Document on a Mac brings up a pop-up window for you to type in your desired search word(s).. To make replacement changes, when you find the word remember to highlight it Then use Control or Command “x” to delete it.

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2. how do i search for a word document by date

Did you ever find yourself wanting to correct or replace a word, or phrase, that you’ve used more than once in a Word document? You go searching through the pages, hoping that your eyes caught them all.

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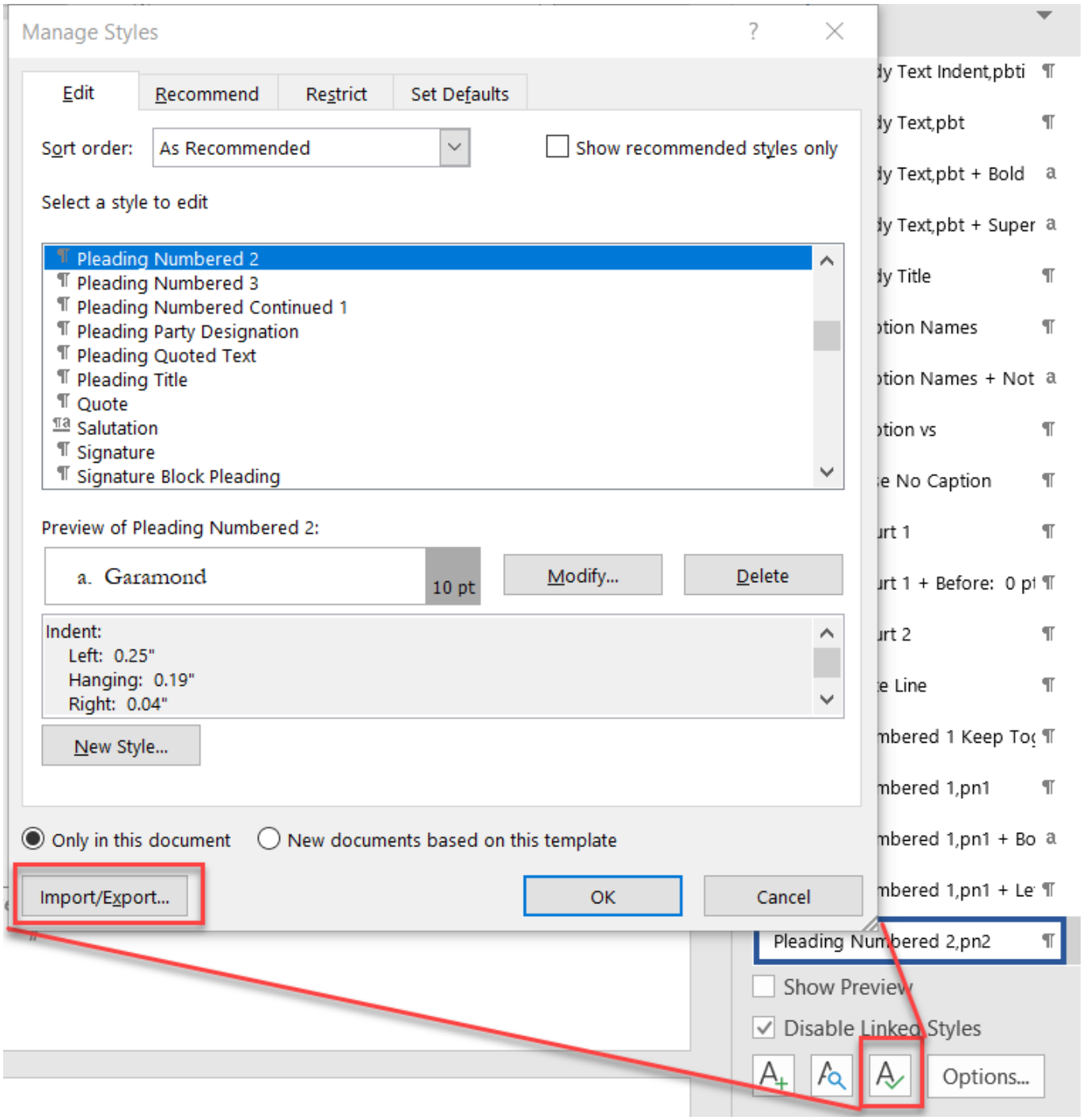
In fact, when you select options using the File Explorer UI, Windows is really just inputting those text searches for you.. This is where those hoops come in In the File Explorer ribbon, switch to the Search tab and click the Date Modified button.. Windows 7 search feature allows you to quickly find your Microsoft Word documents anywhere on your computer.. Next edit what’s there or type in your new word Finally, when you are satisfied that you have the word or phrase you wish, highlight and “Copy” that (Control or Command “c”) Then Paste it over the one you wish to replace.. Or you can use the keyboard shortcut, the Control Key plus the letter “f” on a PC or the Command Key, plus the letter “f” on a Mac. Indexeddb websql Is Unsupported In Office For Mac



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